

Environment Scrutiny Committee work programme DRAFT 2016/17

2016/17 meeting	CIVIC YEAR date	topic	Contact officer/lead	Next Exec
1 in 2016/17	21 June 2016 TBC Report deadline 08 June	<ul style="list-style-type: none"> Work Programme for 2016/17 – discussion with new committee 	<ul style="list-style-type: none"> Scrutiny Officer 	19 July 2016 06 Sept 2016 TBC
		<ul style="list-style-type: none"> Performance Reporting – Contract Performance 2015/16 	<ul style="list-style-type: none"> Head of Service 	
		<ul style="list-style-type: none"> ADDED Update on Waste Services Shared Service with North Herts DC 	<ul style="list-style-type: none"> Head of Service 	
		<ul style="list-style-type: none"> Service Plan monitoring – Oct 2015 to March 2016 (Environment only) 	<ul style="list-style-type: none"> Lead Officer – Corporate Planning 	
		<ul style="list-style-type: none"> Healthcheck through to March 2016 (which includes relevant 2015/16 Out turns and Targets) 	<ul style="list-style-type: none"> Lead Officer - Performance 	
2 in 2016/17	13 Sept 2016 TBC Report deadline 31 Aug	<ul style="list-style-type: none"> Review, rationalize and refresh Climate Change action plan – terms of reference for commissioning a T&F group 	<ul style="list-style-type: none"> Requested at ENV 10 Nov 2015 – Lead Officer with Head of Service 	25 Oct 2016 TBC
		<ul style="list-style-type: none"> Report from the Conservation Champion Reference Groups on progress and problems relating to Conservation Area management plans. 	<ul style="list-style-type: none"> Trial group agreed and has met. Report rescheduled from Feb 2016 	
		<ul style="list-style-type: none"> ADDED Update on Waste Services Shared Service with North Herts DC 	<ul style="list-style-type: none"> CLIFF 	
		<ul style="list-style-type: none"> Work Programme 	<ul style="list-style-type: none"> Scrutiny Officer 	
		<ul style="list-style-type: none"> Healthcheck through to June 2016 	<ul style="list-style-type: none"> Lead Officer - Performance 	
3 in 2016/17	08 Nov 2016 TBC	<ul style="list-style-type: none"> POSSIBLE: Parking Enforcement Contract (tender) 	<ul style="list-style-type: none"> Possibly to set up a T&F group to discuss specs for tender TBC 	06 Dec 2016 07 Feb 2017 TBC

Essential Reference Paper B

	Report deadline 26 Oct	<ul style="list-style-type: none"> Report back from Climate Change action plan T&F group – AND report on progress against (old) action plan with data on savings from 2015/16 year 	<ul style="list-style-type: none"> Chair of T&F group, Lead Officer with Head of Service NOTE: – cannot report earlier as Gov does not release carbon data until August 	
		<ul style="list-style-type: none"> Work Programme 	<ul style="list-style-type: none"> Scrutiny Officer 	
		<ul style="list-style-type: none"> Service Plans monitoring Apr 2016 – Sept 2016 (Environment only) 	<ul style="list-style-type: none"> Lead Officer – Corporate Planning 	
		<ul style="list-style-type: none"> Healthcheck through to Sept 2016 	<ul style="list-style-type: none"> Lead Officer - Performance 	
JOINT SCRUTINY	17 Jan 2017 TBC	<ul style="list-style-type: none"> 2017/18 Budget items 		
JOINT SCRUTINY	14 Feb 2017 TBC	<ul style="list-style-type: none"> 2017/18 Service Plans 2017/18 Future targets 		
4 in 2016/17	07 Feb 2017 TBC Report deadline 22 Feb	<ul style="list-style-type: none"> POSSIBLE: report back from Parking Enforcement Contract T&F group ? ? Healthcheck through to Dec 2016 Work Programme – planning for 2017/18 	<ul style="list-style-type: none"> Would go onto April/May 2017 Exec meeting TBC Lead Officer - Performance Scrutiny Officer 	04 April 2017 TBC

NOTE: subject to final agreement on the changes to performance reporting and monitoring across the authority – the Healthcheck agenda items will be deleted

The four principles of good public scrutiny:

- ***provides ‘critical friend’ challenge to executive policy-makers and decision-makers***
- ***enables the voice and concerns of the public and its communities***
- ***is carried out by ‘independent-minded governors’ who lead and own the scrutiny role***
- ***drives improvement in public services***

**Environment
Scrutiny**

1. To develop policy options and to review and scrutinise the policies of the Council relating to planning policy, local development framework, Building Control, Planning Enforcement, Development Control, transport policy (concessionary fares and subsidised bus routes), Highways Partnership, parking and economic development, energy conservation, waste management, parks and open spaces, historic buildings, conservation – green agenda, Local Strategic Partnership and street scene.
2. To make recommendations to the Executive on matters within the remit of the Committee.
3. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change on matters within the remit of the Committee.
4. To consider issues referred by the Executive, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.
5. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.
6. To appoint annually Standing Panels as may be determined which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee.
7. To consider, should it choose to do so, any item within the remit of the Committee to be considered by the Executive (except items of urgent business). The relevant report to the Executive will be made available to the Scrutiny Committee. The Executive shall consider any report and recommendations on the item submitted by the Scrutiny Committee.
8. To consider matters referred to the Committee by the Executive/ Portfolio Holder on matters within the remit of the Committee and refer the matter to the Executive following consideration of the matter.